

Installing Lexis®Create.

This document will guide you through the installation process for Lexis®Create.

Before you begin, please ensure that you are connected to the internet and that you close any open Microsoft Word documents

1. System Requirements and Pre-requisites

- Windows 10
- Office / Outlook 2016 SP2 or later 64-bit
- Intel Dual Core Processor or equivalent 64-bit
- A Lexis Online User ID and appropriate subscription

2. Download and Installation Steps

1. You will have been provided with a link to download the Lexis®Create installer software. Click on the link for the MSI Installer file to get downloaded automatically into your system. The location of the file depends on which browser you used to download the installer.
2. Once the download has been completed click on the Installer file from the location where it downloaded, to initiate the installation process.
3. You will be prompted with a Lexis®Create Setup Wizard Welcome Screen and a Next button to continue Setup. Now click "Next".



4. In the Select Installation folder screen, click continue to proceed installing the software in the default location shown, otherwise to install to a different folder, enter it or click "Browse" to select a folder.
5. Now click "Install" to begin the installation. If any of the pre-requisites are not present, they will be downloaded and installed.
6. When prompted to confirm that you want the Installer to make changes to your Computer, Click "YES".
7. Click "Finish" to complete the Installation.

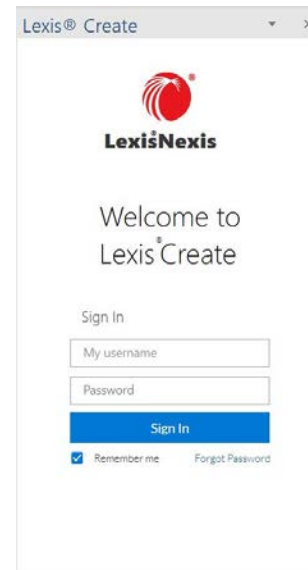


3. Installation Complete

1. The next time you restart Microsoft Word, Lexis®Create software is loaded as a Add-In and you can see it in the MS Tool Bar.



2. The first time you use Lexis®Create, you will be asked to sign in. Enter your Lexis®Create Username and password provided. If you cannot find these details, please contact our helpdesk.



If you need any assistance, please contact the Lexis Create Helpdesk for assistance.

- Call 0330 161 1234 (09:00 to 17:30 UK) or
- Email technical.helpdesk@lexisnexis.co.uk

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